



**PENDLETON PARISH COUNCIL  
MEETING OF THE PARISH COUNCIL  
WEDNESDAY 26 AUGUST 2020 COMMENCING 7.30pm  
PENDLETON VILLAGE HALL**

**In Attendance:**

**CLlrs W R Whitwell (Chairman), J G Whitwell (Vice-Chairman), Mrs R H Cowperthwaite and Ms Lynne Olesinski (Parish Clerk)**

**260820/01      APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

**Apologies were received from Cllr Mrs Burnop and Mr R Saville.**

**260820/02      EMERGENCY POWERS**

Emergency Powers had been invoked by the Parish Council on the 15 April 2020 (document ref 150420/01). However, due to human error, the Parish Clerk had failed to review these powers as stipulated within the said document. After seeking advice, she brought the matter to the attention of the members noting that this error would be brought to the attention of the auditor.

**COMMENT: The report was noted and following a brief discussion, the said emergency powers were lifted.**

**260820/03      MINUTES 5 FEBRUARY 2020 AND MATTERS ARISING**

**RESOLVED: the above minutes were approved and signed. Regarding limited access to the Parish Council's bank account, Cllr Mrs Cowperthwaite would seek advice from the bank and report back.**

**260820/04      PLANNING APPLICATIONS AND PLANNING CONSULTATION(S)**

**(a) Planning Applications**

**3/2020/0596**

**Town Farm Main Street Pendleton BB7 1PT**

**Proposed conversion of shippon to create single dwelling with associated curtilage. Class Q (a) and (b)**

*COMMENT: The above was discussed briefly but the Parish Clerk had already checked with RVBC if the PC should be consulted. RVBC response: (email 10 August 2020 refers) – "The parish council are not consulted on this type of application as the development is not an application for planning permission."*

**Application 3/2020/0142**

**Clitheroe Golf Club Whalley Road Barrow BB7 1PP**

**Construction of 10 bay covered driving range building and associated teaching swing room (retrospective application) plus low-level range lighting. Creation of 2.5m wide gravel access track, erection of 6m high safety fence and ancillary landscaping.**

*COMMENT: Pendleton Parish Council (email 17 April 2020 to RVBC Planning) response was as follows in connection with the above:*

*1. The project should have some landscaping behind the proposed building, of high growing trees to hide the driving range from the homes at the top of Whalley Rd.*



2. *The original low-level lighting is more appropriate, and the original times of 8am-8pm be reinstated, due to the close proximity of these properties.*

3. *It would be appropriate on this occasion for the application to be looked at by committee.*

**(b) Planning Consultations - the Ministry of Housing, Communities and Local Government issued three consultations on reform of the planning system:**

- (i) **Changes to the current planning system** (NALC deadline for responses 17 September)
- (ii) **Planning for the future** - the planning white paper (NALC deadline for responses 15 October)
- (iii) **Transparency and competition:** a call for evidence on data on land control (NALC deadline for responses 16 October)

**COMMENT: No comments in respect of the above.**

**260820/05 RENOVIATION OF FINGERPOST(S)**

The Parish Clerk had received an invoice (£60) from Lancashire County Council in respect of 50% contribution of the costs of renovation to signpost at Pendleton. As no authority to carry out these works had been discussed/authorised by the Council, they were minded not to pay the invoice.

**COMMENT: The Clerk to request a copy of the letter that had been referred to stating they had agreed to this work and pay 50%.**

**260820/06 FINANCE**

**(a) To approve as a correct record the financial statements to 31st March 2020**

**RESOLVED – the 2019/2020 financial statements (previously circulated for consideration by the Parish Councillors, together with the up to date Barclays Bank Statement) were APPROVED as a correct record. The balance carried forward as at 31 March 2020 is £1911.74.**

**(b) To approve the Annual Return and Exemption Certificate 31 March 2020**

**RESOLVED: the above document (which included the Certificate of Exemption and circulated to the members prior to the meeting) were received, noted and APPROVED.**

**(c) Formal ratification of invoices paid during lockdown**

**RESOLVED: the Schedule of payments (see (e) below) made under emergency powers had been circulated to the members prior to the meeting, were APPROVED, AGREED and ratified.**

**(d) Accounts 2020/21**

**RESOLVED: the accounts, together with the up to date bank statement (circulated to the members prior to the meeting) were APPROVED.**



**(e) Payments 2020/21**

**RESOLVED: the following payments were authorized. Those marked with \* were paid during lockdown.**

CHEQUE NO	PAYEE	DETAILS	INVOICE/MINUTE REF	AMOUNT £ (inc. vat)
200102*	White Sands Media	Website Hosting, Support etc.	Invoice 2541	105.00
200103	Cancelled			
200104*	LALC	Subscription	Invoice 2100	65.90
200105	Came & So	Insurance	Invoice 5282171	218.00
200106	Ingham & Yorke	Rental Noticeboard	Invoice 00011643	1.00
200107	White Sands Media	Website Hosting, Support etc.	Invoice 2653	100.80
200108	Wiswell PC	Sharing of IT equipment	Invoice W002	114.05

(f) Insurance: details of the new policy received from Came and Co had been circulated to the members during lockdown.

**AGREED: the policy be accepted and the premium of £218 be paid (cheque 200105 refers).**

(g) Concurrent Functions Grant 2020/2021: the Clerk had forwarded the application form to RVBC.

**260820/07 IT EQUIPMENT**

Invoice W002 (£114.05) received from Wiswell Parish Council was presented to the members in respect of one third contribution towards the sharing of Wiswell's IT equipment.

**RESOLVED: to pay the said invoice (cheque 200108 refers).**

**260820/08 WEBSITE ACCESSIBILITY**

**ACTION: Following a lengthy discussion the Clerk was instructed to make enquiries of LALC with a view to seeking advice upon joining RVBC website as other Parish Councils appeared to have done around the country, thereby saving expensive IT costs. The members also requested the Clerk make enquiries regarding adherence of the Website Accessibility regulations. Notwithstanding this, she did note to the members that this was a legal requirement and further there was a deadline of 23 September 2020 in respect of the regulations.**

**260820/09 CORRESPONDENCE**

- (a) Payphone – no comment.
- (b) Switch to Cycling Campaign – no comment.
- (c) Consultation Code of Conduct - the Parish Clerk reported she was seeking advice via Ribble Valley BC in this regard with any changes that may be made.

**260820/10 HIGHWAYS**

- (a) Relocation of bus stop – despite reminders, the Parish Clerk reported she had still not heard from Ingham & Yorke.



**ACTION: the Clerk would chase, noting the danger.**

(b) Main Street – the members understood that LCC had surveyed the area but required information on the same.

**ACTION: the Clerk would contact LCC requesting the information.**

(c) Kissing Gate – this had been repaired but required a PROW update.

(d) Speeding – the Clerk had reported problems to the Police during lockdown.

(e) Damaged tree on highway – this had been resolved.

**260820/11      LENGTHSMAN**

**ACTION: The Parish Clerk to contact Angela Whitwell requesting a schedule of works carried out by the Lengthsman around the village. Further, the members AGREED they did not need to opt into the PROW scheme.**

**260820/12      TREE SURGEON**

**ACTION: Cllr Mrs Cowperthwaite to email Andrew Piercy.**

**260820/13      ANY OTHER BUSINESS**

Repairs to fencing.

**ACTION: Cllr Mrs R Cowperthwaite to forward photographs to the Clerk who would in turn ask Angela Whitwell if the Lengthsman could carry out the work.**

The Chairman thanked everyone for their attendance and closed the meeting at 9.15pm.

Signature \_\_\_\_\_ (Chairman)

Date \_\_\_\_\_